

Name  
Company Name  
Address  
Re: CAR Board of Directors Roles and Responsibilities

{Name} Congratulations on being elected or appointed as a National Association of REALTORS Board of Directors for the year 2023.

The following information is intended to help you serve to the best of your abilities as a member of the NAR Board of Directors.

If you need assistance or have questions about your responsibilities as a NAR Director, please call Theresa Harvey at [tharvey@coloradorealtors.com](mailto:tharvey@coloradorealtors.com) or 303-790-7099 (Monday – Friday, 8am – 5pm).

## **NAR Director Roles and Responsibilities Overview**

You can read a full understanding of your role regarding the NAR Board of Directors and what to expect by clicking [HERE](#).

Below some answers to frequently asked questions that will help make the role you play in the growth and development of the association a rewarding one.

If you need assistance or have questions about your responsibilities as an NAR Director, please call NAR’s Member Support team at 800-874-6500 (Monday – Friday, 8 a.m.– 6 p.m. CT) and ask for the Governance team.

### **Your Responsibilities**

The NAR Board of Directors has the authority to:

- Approve Association expenditures
- Set membership dues
- Set public policy positions as they pertain to the real estate industry

- Establish governing policies of the Association
- Approve member programs, products, and services
- Know the issues of importance to your constituency and bring matters of concern to the attention of the Association.
- Approve amendments to the NAR Bylaws and recommend amendments to the NAR Constitution and Code of Ethics to the NAR Delegate Body.
- Know the issues of importance to your constituency and bring matters of concern to the attention of the Association.
- Know the issues of importance to the Association and report matters of concern or actions taken by the Association back to your constituency.
- Participate in the NAR meetings! The Association and membership depend on the experience, knowledge, judgment, and spirit you bring to the Board of Directors.

### **Whom do you represent?**

As a member of the Board of Directors, you represent each of NAR's members (over one million). This may be challenging because there may be a multitude of viewpoints by the membership on various issues but, if you place the welfare of each Association first, the right decision will be made.

### **How often does the Board of Directors meet?**

During your term as a NAR director, you will participate in two state and national meetings and the Region XI Conference each year:

- REALTORS® Legislative Meetings (May)
- REALTORS® Conference & Expo (November)

Special meetings may also be called. Details on special meetings are outlined in Article IV, Section 4, of the [NAR Constitution](#).

### **As a director, am I guaranteed a room in the headquarters hotel for annual meetings?**

The National Association reserves enough rooms in the headquarters hotel for all national directors up to a designated cut-off date (approximately four weeks prior to the meeting).

Please register before the cut-off date even if you are unsure of your arrival and departure dates. NAR can change your reservations after the cut-off date, but NAR cannot guarantee you a room in the headquarters hotel if you have not reserved one by the cut-off date.

### **When and where do I pick up my director materials?**

You may pick up your meeting credentials at the Board of Directors Pick-up counter in the registration area when you first arrive onsite. Your packet will contain name badge, blue director ribbon and the final meeting program.

Reports of the committees will be provided to you at Board of Directors check-in on the morning of the Board of directors meeting. You may also view the final agenda and committee reports for the Board of Directors meeting after 8:00 p.m. the day prior. Go to the [Board of Directors Hub Community](#).

### **Does CAR pay for me to go to NAR and CAR meetings?**

CAR provides a stipend for all NAR Directors to go to the following meetings:

- CAR Spring Summit
- CAR Fall Forum
- Region XI Conference
- NAR REALTOR® Legislative Meeting and NAR REALTOR® Conference and Expo

The stipend is approved by the CAR Board of Directors annually and is based off the closest to the furthest points of Colorado. Please note the stipend is meant to help you financially to attend the meetings but is not intended to cover all the costs for each meeting.